



LAMBOURNE PARISH COUNCIL

www.lambourneparishcouncil.org

Serving the Communities of Alridge & Lambourne End

To Members of the Council

You are hereby summoned to take part in an Ordinary Meeting being held on

Wednesday 16th October 2024 at 7.45pm in the Lambourne Parish Rooms.

Members of the public and press are invited to be present, and the following business will be transacted.

Diane Moggridge
Locum Clerk

11th October 2024

AGENDA

1) APOLOGIES FOR ABSENCE

To receive apologies for absence and vote to accept them.

2) DECLARATIONS OF INTEREST

To make any declarations of interests relating to items on the agenda.

3) PUBLIC CONSULTATION

15 minute slot for members of the public.

4) MINUTES OF THE LAST MEETING

To approve as a correct record the minutes of the Council meeting held on 11th September 2024.

5) CLERKS REPORT

To note the clerks verbal report of the last month.

6) REPORT OF RESPONSIBLE FINANCIAL OFFICER

- a) To authorise payment of invoices listed on RFO Report
- b) To note Bank Reconciliation

7) INTERNAL AUDIT

To note the conclusion of the internal audit.

8) EXTERNAL AUDIT

To note the conclusion of the external audit.

9) BUDGET REVIEW OF 24/25

To discuss the current budget and expenditure ready for budget proposals in November

10) QUARTERLY FINANCIAL REVIEW

To confirm that Cllr B Knowles has checked the first quarter finances

11) REVIEW OF GRANTS FOR 25/26

To review the grants for 25/26



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12) PLANNING

EPF/1777/24 <https://eppingforestdc.my.site.com/pr/s/planning-application/a0hTv000001sK4R/epf177724>

55 Alderwood Drive, Abridge, RM4 –

The council has been given an extension for comments

EPF/1626/24 <https://eppingforestdcpr.force.com/pr/s/planning-application/a0hTv000001PbBz>

Bishops Hall, New Road, Lambourne, Romford, RM4 1AJ

EPF/2018/24 <https://eppingforestdc.my.site.com/pr/s/planning-application/a0hTv000002d073/epf201824>

28 Willow Tree Close, Abridge, RM4 1BL

13) REPORT FROM DISTRICT AND COUNTY COUNCILLORS

To note any report from District or County Councillors.

14) HIGHWAYS

Update on solar speed signs and 20 mph request and to decide on a date for the parish highways check.

15) COUNCIL WEBSITE

Clerk to give an update on the progress of the new website

16) PLAYGROUND UPDATE

Playground committee to give an update on progress

17) PLAY IN THE PARK

To discuss and decide if the council will be booking Play in the Park for Easter and Summer holidays 2025

18) CHRISTMAS LIGHTS

To receive an update on this year's Christmas Lighting Event

19) WOODEN SIGNPOST

To discuss and vote on whether the council wishes to sell the spare wooden signpost.

20) SALT BAG SCHEME

To discuss how the council will organise the distribution of the salt bags

21) REMEMBRANCE SERVICE

The Remembrance Service at the Village Hall will be on Friday 8th November at 10.50am, who will be attending

22) NEW PARISH COUNCILLORS

To consider any new potential Councillors and vote on co-option if appropriate.

23) INFORMATION EXCHANGE

For Councillors to raise any issues to be considered for the next meeting.

24) DATE OF NEXT MEETING

The next Ordinary meeting of the Parish Council will be Wednesday 13th November 2024 – Meeting in the Abridge Village Hall

25) CLOSE OF MEETING